



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
EARLY CHILDHOOD EDUCATION P.O. BOX 480, JEFFERSON CITY, MISSOURI 65102-0480
**MISSOURI PRESCHOOL PROJECT COMPLETION REPORT FOR NEW AND EXPANSION
PROGRAMS AND PROFESSIONAL DEVELOPMENT PROGRAMS**

THIS REPORT IS TO BE COMPLETED, SIGNED, AND RETURNED **NO LATER THAN MAY 17TH**.

SECTION I – LEAD AGENCY INFORMATION

LEAD AGENCY NAME		COUNTY DISTRICT CODE / EIN
CONTACT PERSON NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
NAME OF AUTHORIZED REPRESENTATIVE		SIGNATURE OF AUTHORIZED REPRESENTATIVE

STATEMENT OF ASSURANCE

I VERIFY THAT THE INFORMATION CONTAINED IN THIS REPORT IS TRUE AND CORRECT AND CERTIFY THAT THIS AGENCY COMPLIED WITH THE MISSOURI PRESCHOOL PROJECT GUIDELINES.

SECTION II – BUDGET INFORMATION (New and Expanding Programs and Professional Development Programs)

It is not necessary to attach invoices or receipts for the above expenditures. Documentation supporting these expenditures must be on file and available for review.

All figures must be rounded to the nearest dollar. Make certain all figures and calculations are correct. List expenditure amounts for each site, as well as the total expenditures for the entire project.

	SITE 1		SITE 2		E. 10%	START-UP TOTAL OF COLUMNS A AND C	OPERATIONAL TOTAL OF COLUMNS B, D, AND E
	A. START-UP	B. OPERATIONAL	C. START-UP	D. OPERATIONAL			
A. SALARIES							
B. EMPLOYEE BENEFITS							
C. PURCHASE SERVICE							
D. MATERIALS AND SUPPLIES							
E. CAPITAL OUTLAY							
F. ADMINISTRATIVE COSTS							
TOTAL EXPENDITURES							

SECTION III - SUPPLEMENTAL FUNDING (New and Expanding Programs Only)

For Programs Ending Second, Third, Fourth or Fifth Year of Operation Who Received Supplemental Funding.

	SITE 1	SITE 2	C. 10%	OPERATIONAL TOTAL OF COLUMNS A, B, AND C
	A. OPERATIONAL	B. OPERATIONAL		
A. PURCHASE SERVICE				
B. MATERIALS AND SUPPLIES				
C. CAPITAL OUTLAY				
D. ADMIN. COSTS				
TOTAL EXPENDITURES				

DESE OFFICIAL APPROVAL

DATE

SECTION IV – ON GOING PROFESSIONAL DEVELOPMENT (New and Expanding Programs and Professional Development Programs). **PLEASE INCLUDE ONLY THE ACTIVITIES PROVIDED DURING THIS PROGRAM YEAR WITH MPP FUNDS.**

	Lead Agency	10% Community Set Aside
1. The number of programs that were provided with fees for Accreditation during this program year.	<input type="checkbox"/> NAEYC <input type="checkbox"/> MO Accreditation	<input type="checkbox"/> NAEYC <input type="checkbox"/> MO Accreditation
2. The number of programs that have achieved accreditation during this program year.	<input type="checkbox"/> NAEYC <input type="checkbox"/> MO Accreditation	<input type="checkbox"/> NAEYC <input type="checkbox"/> MO Accreditation
3. The number of teachers/assistants that were trained in a curriculum during this program year.	<input type="checkbox"/> High Scope <input type="checkbox"/> Creative Curriculum <input type="checkbox"/> Project Construct	<input type="checkbox"/> High Scope <input type="checkbox"/> Creative Curriculum <input type="checkbox"/> Project Construct
4. The number of teachers/assistants who completed CDA training during this program year.		
5. The number of teachers/assistants who received college tuition during this program year.		
6. The number of teachers/assistants who received other professional development opportunities during this program year.		
7. The number of programs that were involved in professional development activities (above activities) during this program year.		
8. The number of resource libraries funded by MPP during this program year.	<input type="checkbox"/> New Library <input type="checkbox"/> Existing Library	<input type="checkbox"/> New Library <input type="checkbox"/> Existing Library
9. The number of providers who accessed the resource libraries during this program year.		
10. Briefly describe two or three successes that have occurred within the MPP program and in the community as a direct result of the MPP funding. Please attach additional pages if needed.		